

## SUBMISSION GUIDELINES

- (1) Only papers of fellows, affiliates and IZA staff will be accepted for publication in the IZA Policy Paper Series (papers in English) or the IZA Standpunkte Series (papers in German).
- (2) Papers in German are explicitly encouraged. The IZA Standpunkte Series exclusively publishes and promotes German papers.
- (3) Your paper should fit into the following criteria to qualify for publication in the IZA Policy Paper or IZA Standpunkte Series:
  - it should be of interest to policy makers
  - it should be non-technical
  - it should relate to ongoing policy debates on the national or international level
  - conclusions should be concisely formulated
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Please note, however, that your paper has to be unpublished research work.
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- (7) Please refrain from submitting largely unfinished work because we do not update or replace the online versions of our papers except in cases where a convincing argument can be made that the original version is seriously flawed.
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We strongly encourage online submission.

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Please make sure to include the following information:

- Abstract (policy-oriented summary of max. 300 words, ideally as a basis for an IZA press release)
- Keywords and JEL Codes (to facilitate indexing and search)
- Complete contact information for the corresponding author  
(Note that we provide contact details for one author only, which will usually be the submitting author – unless you inform us otherwise.)

We accept files in PDF or DOC format only.

**IMPORTANT:** Since we produce our own abstract page, please make sure that the body of your paper starts on a separate page.

## CHECKLIST

- ✓ IS MY FILE IN PDF OR DOC FORMAT?
- ✓ DOES THE INTRODUCTION START ON A SEPARATE PAGE?
- ✓ DID I INCLUDE ABSTRACT, KEYWORDS AND JEL CODES?
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